



**NOTTINGHAMSHIRE**  
**Fire & Rescue Service**  
*Creating Safer Communities*

Nottinghamshire and City of Nottingham  
Fire and Rescue Authority

# PERFORMANCE MONITORING COMMITTEE OUTCOMES

Report of the Chair of the  
Performance Monitoring Committee

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**Agenda No:**

**Date:** 22 February 2013

**Purpose of Report:**

To report to Members on the business and actions of the Performance Monitoring Committee meeting of Friday 18 January 2013.

## CONTACT OFFICER

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## **1. BACKGROUND**

As part of the revised Governance arrangements the Authority have delegated key responsibilities for Performance Monitoring to the Performance Monitoring Committee. As part of those delegated responsibilities, the Chair of the Performance Monitoring Committee and the Management lead, report to the Authority on its business and actions.

## **2. REPORT**

- 2.1 The minutes of the meeting held on Friday 18 January 2013 are attached to this report at Appendix A. The following summarises the main points of the paper discussed at the meeting.
- 2.2 The Committee was in receipt of a report which updated on how the Nottinghamshire and City of Nottingham Fire Authority performed in Quarter 2 2012/13, against the previous national indicators (NIs) and key performance indicators (KPIs).
- 2.3 The report outlined the aggregated targets at Service level and depicted how the organisation is performing against its statutory indicators. Performance compared to targets was demonstrated, as well as performance compared to the previous year and the previous two years. This allows for an overall snapshot of how the organisation is performing in specific areas. All NIs and KPIs require an appropriate commentary from the manager responsible. These responses detail what actions are being taken and if there are any significant issues which need to be considered in relation to the overall totals.
- 2.4 It was resolved that the report be noted and the overall performance of the Service continue to be monitored.

## **3. FINANCIAL IMPLICATIONS**

All financial implications were considered as part of the original reports submitted to the Performance Monitoring Committee.

## **4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS**

All human resources and learning and development implications were considered as part of the original reports submitted to the Performance Monitoring Committee.

## **5. EQUALITIES IMPLICATIONS**

An equality impact assessment has not been undertaken because this report is not associated with a policy, function or service. Its purpose is to update the Fire Authority on the outcomes of Committee business.

## **6. CRIME AND DISORDER IMPLICATIONS**

There are no crime and disorder implications arising from this report.

## **7. LEGAL IMPLICATIONS**

There are no legal implications arising from this report.

## **8. RISK MANAGEMENT IMPLICATIONS**

The monitoring of performance will be an essential part of the Service's development. The Comprehensive Performance Assessment and associated audit processes will continue to scrutinise the Service's overall performance. Failure to act on poor performance could lead to intervention.

## **9. RECOMMENDATIONS**

That Members note the contents of this report and the business undertaken by the Performance Monitoring Committee.

## **10. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)**

None.

Councillor Timothy Spencer  
**CHAIR OF PERFORMANCE MONITORING COMMITTEE**

## APPENDIX A



### NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM FIRE AND RESCUE AUTHORITY

#### PERFORMANCE MONITORING COMMITTEE

#### **MINUTES**

of meeting held on **18 JANUARY 2013** at Fire and Rescue Service Headquarters,  
Bestwood Lodge, Arnold, Nottingham from 10.00 am to 10.11 am

#### **Membership**

Councillor Spencer (Chair)  
Councillor Cooper  
Councillor Fielding  
Councillor Norris  
Councillor Rigby

Members absent are marked ^

Present as an observer – Councillor Grocock  
Councillor Hempsall

#### **9 APOLOGIES FOR ABSENCE**

No apologies for absence were made.

#### **10 DECLARATIONS OF INTERESTS**

No declarations of interests were made.

#### **11 MINUTES**

**RESOLVED** that the minutes of the last meeting held on 19 October 2012,  
copies of which had been circulated, be confirmed and signed by the Chair.

## **12 PERFORMANCE UPDATE – QUARTER 2 OF 2012/13**

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, informing the Committee of how Nottinghamshire and City of Nottingham Fire and Rescue Authority had performed against the National Indicators (NIs) and Key Performance Indicators (KPIs) in Quarter 2(Q2) (1 April 2012 – 30 September 2012).

The report was introduced by Dave Horton, Assistant Chief Fire Officer, who highlighted the following key issues:

- the Appendix Page 1 provided a summary of performance against targets, in relation to National Indicators, Key Performance Indicators and Support Indicators. A 39% reduction in deliberate primary fires in quarter 2 was noted together with a 53% reduction in secondary fires in quarter 2;
- an improvement of 20% on the target of the number of hoax calls challenged had been reported which had led to a reduction in the number of hoax calls attended;
- regrettably, two fatalities had been reported in quarter two and both incidents were related to electrical fittings being the cause;
- when comparing the number of incidents per population in quarter 2, 2012/13 with Humberside and Bedfordshire, Nottinghamshire had outperformed both in Primary Fires, Deliberate Primary Fires and Deliberate Secondary Fires. Nottinghamshire had also outperformed Bedfordshire in Primary Fires and Deliberate Primary Fires;
- recruitment levels from entrants from BME backgrounds was considered to be low, however another recruitment drive was planned for later in the year which would hopefully prove fruitful. The percentage of respondents who had declared a disability to the organisation had also increased which demonstrated an increase in employee confidence to make such declarations;
- there had been an increase in whole time sickness absence in quarter 2 however this was below the target of 1.5 days lost per quarter per employee. In response to comments, it was reported that the slight increase in quarter 2 was in part due to long term sickness absence, however this would be managed through the correct procedures.

**RESOLVED that the report be noted and the overall performance of the Service continue to be monitored.**